



Fundraising and Communications Internship

Time commitment: Full-time @ 40 hours/week or Part-Time @ 20 hours/week

Time period: January - May (dates flexible)

Location: New York, NY

Compensation: \$612/month for full time

Global Health Corps

Global Health Corps aims to mobilize a global community of emerging leaders to build the movement for health equity. GHC believes that a global movement of individuals and organizations is necessary in order to change the unacceptable status quo of extreme health inequities. GHC works to strengthen this movement by recruiting, training, and supporting the movement's future leaders. GHC provides opportunities for young professionals from diverse backgrounds to work on the frontlines of the fight for global health equity in year-long fellowships. Our fellows have a measurable impact on the health of the communities in which they work, and draw upon that experience and the GHC alumni network to deepen their impact throughout their careers.

The Internship

Global Health Corps is seeking a well-organized, energetic, hard-working intern to support the fundraising and communications of the 2014-2015 Fellowship program. The intern will work closely with the CEO, Director of Business Development, and Strategic Partnership Manager and will carry significant responsibilities throughout his/her tenure. This is an excellent learning opportunity for anyone who is interested in learning more about fundraising, communications, and non-profit operations.

Fundraising projects will include:

- Grant research and writing
- Donor research and briefing creation
- Donation processing
- Managing the fundraising database - Salesforce (No prior salesforce experience necessary!)
- Events support (invitation creation, ticket processing, donor briefings, event follow-up, etc.)

Communications projects will include:

- Drafting and editing Newsletters and other written outreach
- Support social media strategy and daily management of Twitter and Facebook
- Draft and edit material for press/media outreach
- Assist in media relations activity

Candidates must:

- Be a self-starter – driven with a sense of humor!
- Be enrolled in college or have a college degree
- Be strong writers and have excellent attention to detail
- Have demonstrated strong interest in social justice and/or public health issues
- No prior experience in fundraising necessary!

How to Apply

If interested, please submit a cover letter and resume to apply@ghcorps.org with the subject line "Fundraising and Communications Internship". Applicants will be selected on a rolling basis.