**1. Overview:**

**Organization Name:**

**Role location (city/country):**

**Fellow Title:**

**This role applies to:**

\_\_ Nat’l fellow (from placement country) \_\_ Int’l fellow (from another country)

**2. Role Overview:** Please write 5-7 sentences summarizing goals for this role and how the fellow will contribute to your organization’s priorities during the placement year. If this role will work with other people or teams within your organization to accomplish these goals, add that to your overview.

**3. About Your Organization:** Please write 5-7 sentences describing your organization’s mission and current priorities.

**4. Responsibilities:** Please list in bullet form the key goals, deliverables and expectations for this role.

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**5. Desired Skills and Experience - Overview**

***Important: This is the only section used to assess applicant qualifications for this role.*** *Please be clear and specific about what skills and experiences candidates will need to succeed.*

***Skills and experiences can include****:*

* *Types of experience: e.g., Experience as the primary organizer for at least one meeting or event involving logistics like transportation, food, materials, and speakers;*
* *Professional skills: e.g., At least 6 months of experience providing counseling, e.g. in a hotline or clinical context, ideally for youth or adolescents and their families;*
* *Language ability: e.g., Working proficiency in French.*

***Please be specific****, e.g.:*

* *"At least one year of experience in conducting surveys, assessments, and evaluations” rather than "Strong qualitative and/or quantitative research skills,"* ***or***
* *"Experience drafting external-facing documents, including concept notes, articles/blog posts and correspondence" rather than "Excellent oral and written communication skills."*

**5a. Required Skills/Experience:** Please list between 3-5 demonstrable skills or experiences (in addition to bachelor’s degree) that a candidate **\*must\*** possess for this role. Note: in addition to a Bachelor’s degree all GHC fellows are required to be proficient in English, so there is no need to include that.

1. Bachelor’s degree
2.
3.
4.
5.

**5b. Preferred Skills/Experience:** Please list between 3-8 demonstrable skills or experiences that you \***would like\*** a candidate to possess for this role. By including items in this list, you are indicating that you will accept finalists who may not possess *all* of these skills/experience.

1.
2.
3.
4.
5.
6.
7.

**6. Additional Qualities (optional):** If there are other characteristics that someone needs to be successful in this role that cannot be reliably demonstrated in GHC’s written application, please indicate them here (e.g. willingness to travel, ability to operate with minimal supervision, strong accountability and attention to detail, interest in corporate social responsibility, etc). *Applicants will see these but GHC reviewers will not review for them.*

1.

**7. Role Categories:** Please select up to **three (3)** items in both categories that best capture the nature of the role described in this role description.

|  |  |
| --- | --- |
| **Health Issue Area Categories** | **Role Function Categories** |
| [ ]  Agriculture[ ]  Art and Health[ ]  Cancer[ ]  Chronic Diseases[ ]  Community Health Workers[ ]  Ebola[ ]  Economic Development[ ]  Education / Health Education[ ]  Environmental Health[ ]  Food Security / Nutrition[ ]  Health Financing[ ]  Health Systems Strengthening[ ]  Healthcare Access[ ]  HIV/AIDS[ ]  Human Resources for Health[ ]  Infectious Diseases[ ]  Maternal and Child Health[ ]  Mental Health[ ]  Neglected Tropical Diseases[ ]  Non-Communicable Diseases[ ]  Occupational Health[ ]  Primary Healthcare[ ]  Sexual and Reproductive Health[ ]  Sport for Development[ ]  Technology for Health[ ]  Tuberculosis[ ]  Vector-Borne Diseases (Malaria, Zika, etc.)[ ]  Veterinary Public Health[ ]  Water, Sanitation, and Hygiene | [ ]  Advocacy[ ]  Communications[ ]  Corporate Social Responsibility[ ]  Data Analysis / Statistics[ ]  Database Management[ ]  Design / Architecture[ ]  Development / Fundraising / Grant-Writing[ ]  Direct Client Service - Non-Medical[ ]  Direct Patient Care - Medical[ ]  eHealth / eLearning / mHealth[ ]  Finance / Budgeting[ ]  Health Promotion / Education[ ]  Health Worker or Volunteer Management[ ]  Human Resources[ ]  Information Technology / ICT / Informatics[ ]  Knowledge Management[ ]  Monitoring & Evaluation / Quality Improvement[ ]  Operations / Logistics[ ]  Partnership Development[ ]  Pharmacy[ ]  Policy[ ]  Program / Project Management[ ]  Program Design / Program Planning[ ]  Research[ ]  Strategic Planning / Consulting[ ]  Supply Chain Management / Procurement[ ]  Teaching / Training / Curriculum Development[ ]  Technology / Software Development |