**1. Overview:**

**Organization Name:**

**Role location (city/country):**

**Fellow Title:**

**This role applies to:**

\_\_ Nat’l fellow (from placement country) \_\_ Int’l fellow (from another country)

**2. Role Overview:** Please write 5-7 sentences summarizing goals for this role and how the fellow will contribute to your organization’s priorities during the placement year. If this role will work with other people or teams within your organization to accomplish these goals, add that to your overview.

**3. About Your Organization:** Please write 5-7 sentences describing your organization’s mission and current priorities.

**4. Responsibilities:** Please list in bullet form the key goals, deliverables and expectations for this role.



**5. Desired Skills and Experience - Overview**

***Important: This is the only section used to assess applicant qualifications for this role.*** *Please be clear and specific about what skills and experiences candidates will need to succeed.*

***Skills and experiences can include****:*

* *Types of experience: e.g., Experience as the primary organizer for at least one meeting or event involving logistics like transportation, food, materials, and speakers;*
* *Professional skills: e.g., At least 6 months of experience providing counseling, e.g. in a hotline or clinical context, ideally for youth or adolescents and their families;*
* *Language ability: e.g., Working proficiency in French.*

***Please be specific****, e.g.:*

* *"At least one year of experience in conducting surveys, assessments, and evaluations” rather than "Strong qualitative and/or quantitative research skills,"* ***or***
* *"Experience drafting external-facing documents, including concept notes, articles/blog posts and correspondence" rather than "Excellent oral and written communication skills."*

**5a. Required Skills/Experience:** Please list between 3-5 demonstrable skills or experiences (in addition to bachelor’s degree) that a candidate **\*must\*** possess for this role. Note: in addition to a Bachelor’s degree all GHC fellows are required to be proficient in English, so there is no need to include that.

1. Bachelor’s degree

**5b. Preferred Skills/Experience:** Please list between 3-8 demonstrable skills or experiences that you \***would like\*** a candidate to possess for this role. By including items in this list, you are indicating that you will accept finalists who may not possess *all* of these skills/experience.



**6. Additional Qualities (optional):** If there are other characteristics that someone needs to be successful in this role that cannot be reliably demonstrated in GHC’s written application, please indicate them here (e.g. willingness to travel, ability to operate with minimal supervision, strong accountability and attention to detail, interest in corporate social responsibility, etc). *Applicants will see these but GHC reviewers will not review for them.*



**7. Role Categories:** Please select up to **three (3)** items in both categories that best capture the nature of the role described in this role description.

|  |  |
| --- | --- |
| **Health Issue Area Categories** | **Role Function Categories** |
| Agriculture  Art and Health  Cancer  Chronic Diseases  Community Health Workers  Ebola  Economic Development  Education / Health Education  Environmental Health  Food Security / Nutrition  Health Financing  Health Systems Strengthening  Healthcare Access  HIV/AIDS  Human Resources for Health  Infectious Diseases  Maternal and Child Health  Mental Health  Neglected Tropical Diseases  Non-Communicable Diseases  Occupational Health  Primary Healthcare  Sexual and Reproductive Health  Sport for Development  Technology for Health  Tuberculosis  Vector-Borne Diseases (Malaria, Zika, etc.)  Veterinary Public Health  Water, Sanitation, and Hygiene | Advocacy  Communications  Corporate Social Responsibility  Data Analysis / Statistics  Database Management  Design / Architecture  Development / Fundraising / Grant-Writing  Direct Client Service - Non-Medical  Direct Patient Care - Medical  eHealth / eLearning / mHealth  Finance / Budgeting  Health Promotion / Education  Health Worker or Volunteer Management  Human Resources  Information Technology / ICT / Informatics  Knowledge Management  Monitoring & Evaluation / Quality Improvement  Operations / Logistics  Partnership Development  Pharmacy  Policy  Program / Project Management  Program Design / Program Planning  Research  Strategic Planning / Consulting  Supply Chain Management / Procurement  Teaching / Training / Curriculum Development  Technology / Software Development |